

**Southeastern University**  
**Application for Tuition Waiver: 2015-16**

**Return Form to Student Financial Services by July 1.**

The Free Application for Federal Student Aid (FAFSA) *must* be completed if you are taking six (6) or more hours. Graduate Students are not required to file FAFSA unless applying for Federal Student Aid.

**Federal grants, state grants, and institutional awards cannot total an amount greater than the actual cost of attendance. Please note that there may be additional fees above the cost of tuition that are NOT covered by tuition waiver (ex: technology fees, lab fees, book costs, internship fees, etc.)**

Student's Name: \_\_\_\_\_ ID#: \_\_\_\_\_

Position: \_\_\_\_\_

Department: \_\_\_\_\_ Department # (required): \_\_\_\_\_

Starting Date of Full-time Employment at SEU: \_\_\_\_\_ Faculty  Staff

**Academic Period: List the number of credit hours you intend to take in each period.**

**Fall 2015-16:** \_\_\_\_\_ **Spring 2015-16:** \_\_\_\_\_ **Summer 2015-16:** \_\_\_\_\_

<b>Classification (check one):</b> ___ Senior    ___ Junior    ___ Sophomore    ___ Freshman ___ Non-degree seeking    ___ Evening/Weekend, Online ___ Graduate
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<b>Program Type (check one):</b> ___ Traditional/Daytime    ___ Evening, Weekend, Online
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By signing below, I understand that cheating, plagiarism, or other forms of academic dishonesty may result in loss of waiver coverage. I also understand that I must meet satisfactory academic progress as defined by policy (see Catalog) in order to continue receiving tuition waiver and comply with codes of conduct as established by the University.

Employee Signature: \_\_\_\_\_ Date: \_\_\_\_\_

<b>Office Use Only</b>	
On campus?	___ Yes ___ No
Tuition	\$ _____
Vehicle Regis Fee	\$ _____
Institutional Scholarships	\$ _____
Financial Aid	\$ _____
<b>Total Tuition Waiver</b>	<b>\$ _____</b>

**APPROVAL**

\_\_\_\_\_  
 Department Head Date

\_\_\_\_\_  
 Supervising Vice-President Date

\_\_\_\_\_  
 Human Resources Date

\_\_\_\_\_  
 Student Financial Services Date