Received _____

Southeastern University

Application for Tuition Waiver

Employee Dependent

(Application must be submitted for each semester.)

Due date to return form to Student Financial Services: ⇨

Fall Semester—Due July 10
Spring Semester—Due December 10
Summer Semester—First day of class

Academic Period: Please check appropriate semester. Only one semester selection per form.
□ Fall 2013-14 □ Spring 2013-14 □ Summer 2013-14

NOTE!

The Free Application for Federal Student Aid (FAFSA) ***must*** be completed if you are taking six (6) or more hours. (This excludes dual-enrolled students.) Graduate Students are not required to file FAFSA unless applying for Federal Student Aid. The application for tuition waiver covers tuition costs only. **Federal grants, state grants, and institutional awards cannot total an amount greater than the actual cost of attendance.**

Student's Name: _____ ID#: _____

Date of Birth: _____ Marital Status: _____

Student Is Related to: _____ Relationship: _____

Department: _____ Department # (**required**): _____

Starting Date of Full-time Employment at Southeastern University: _____ □ Faculty □ Staff

Employee Signature: _____ Date: _____

Classification: ☐ Senior ☐ Junior ☐ Sophomore ☐ Freshman ☐ Dual-Enrolled
☐ Early Admit ☐ Nondegree seeking ☐ Evening/Weekend, Online ☐ Graduate

Classes to be taken:

Course #	Course Description	Credits	Evening/Weekend, Online	Traditional Daytime
_____	_____	_____	☐	☐
_____	_____	_____	☐	☐
_____	_____	_____	☐	☐
_____	_____	_____	☐	☐
_____	_____	_____	☐	☐
_____	_____	_____	☐	☐

Office Use Only

On campus? □ Yes □ No

Tuition	$ _____
Vehicle Regis Fee	$ _____
Institutional Scholarships	$ _____
Financial Aid	$_____
Total Tuition Waiver	**$** _____

APPROVAL

_____
Department Head Date

_____
Supervising Vice-President Date

_____
Human Resources Date

_____
Student Financial Services Date

Revised May 2013 dd