



Greetings! Welcome to Southeastern University!

The Office of Academic Advising is dedicated to coordinating academic advisor assignments, cultivating advisor/advisee relationships, and developing students. We view academic advising as a support service to students and a developmental process which helps students identify their personal, academic, and career goals.

This year at SEU may be one of the best periods of your life and may be marked by the most personal growth you've experienced. We also know that this can be one of your best academic experiences for the following reasons:

- a. A support network of tutors, writing and computer labs, testing services, and career development counseling through the offices of Academic Success, ACE (the Academic Center for Enrichment) and Career Services; and
- b. Your academic advisor—someone who really wants to see you have the best academic semester ever.

Your advisor is a staff or faculty member in the academic office, college or department in which you are majoring. Advisors are trained to assist you in career planning, major exploration and course selection, registration, and scheduling. Academic advisors can assist you in successfully navigating the academic process at Southeastern University. Your advisor also can become a mentor or friend who will pray for you and encourage you through your collegiate journey.

If you are deciding on major of interest or intent, you will be assigned to an advisor who has expertise regarding all of the majors at Southeastern and will assist you until you are ready to declare a major. We encourage students to contact or meet with their advisor every semester to discuss which courses to schedule based on the student's unique abilities, interests or intent. Visit or contact your assigned academic advisor by email, phone or visit to discuss your academic progress and course registration options. You may schedule an advising appointment by signing in for a specific date and time available on their advisor's posted office hours. Please prepare in advance and be on time to your scheduled meetings.

Refer to the [advisor directory](#) to find your assigned academic advisor and his/her contact information. If you should have any questions about institutional requirements, academic colleges or departments, policies, degree programs, the advising process, career/major selection, etc...please contact your assigned advisor or our office.

We are so pleased you are here at Southeastern!

Sincerely,

Ronnie Hurtt Jr.
Director of Academic Advising
RH/rp

The information below is specially designed to guide advisees through the current academic advising system, processes and procedures at Southeastern University. Please be sure to read and review the following advising information, letters, agenda, academic resources and forms located on the MYSEU (student intranet) site at: <https://myseu.seu.edu/>:

- **Welcome to Southeastern University**
- **Academic Advising Portfolio**
- **Guide to Academic Advising**
- **First Year Advising (FYA) Guide**
- **Academic Study Skills and Strategies**
- **Course Substitution/Waiver Petition Form**
- **General Education Core Requirements**
- **Academic Advising Student FAQ**
- **Contact Your Academic Advisor**

To find the university catalog, visit the main institutional site at: <http://www.seu.edu/>. Click on the **[Academics]** tab and then, click on the **[University Catalog]** option. The university catalog provides faculty, staff and students information on admission, academic policies and procedures, registration, community service, testing, graduation, financial aid, student development, and course and degree requirements.

Degree Audit Forms are provided as a reference on the MYSEU (student intranet) site. To view these audit forms on: <https://myseu.seu.edu/>, click on the **[Academics]** tab, then, select the **[Degree Audit Sheets]** option. View the list of majors, minors, and concentrations, and click on the specific program you are interested in selecting.

You should meet with your advisor(s) every semester to discuss which courses to schedule based on your unique abilities, interests or intent. They can help you review your degree audit report and guide you in the right direction towards course selection and degree completion. If you want to discuss your academic progress and degree plans, visit or contact your advisor to schedule an advising appointment.