

Southeastern University

Application for Waiver

Employee

(Waiver application must be completed for each semester.)

Deadline to return form to Student Financial Services:

Fall Semester—Due July 10
Spring Semester—Due December 10
Summer Semester—First day of class

Academic Period: Please check appropriate semester and enter school year (i.e., 2009)

Fall (Year _____) Spring (Year _____) Summer (Year _____)

NOTE: If you are taking six (6) or more hours, the Free Application for Federal Student Aid (FAFSA) *must* be completed. (This excludes dual-enrolled students.)

Graduate Students are not required to file FAFSA unless applying for Federal Student Aid.

Employee's Name: _____ **ID#:** _____

Position: _____

Department: _____ **Department #:** _____

Starting Date of Full-time Employment at Southeastern University: _____ Faculty Staff

Classification: Senior Junior Sophomore Freshman Dual-Enrolled

Evening & Weekend Program Graduate* (Requires Cabinet Approval) Nondegree-seeking

Classes to be taken:

Course #	Course Description	Credit Hours
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Signature: _____ **Date:** _____

Business Office Use Only	
Tuition	\$ _____
Fees	\$ _____
Financial Aid –	\$ _____
Total Waiver	\$ _____

APPROVAL:

Department Head **Date**

Supervising Vice-President **Date**

Director of Human Resources **Date**

Cabinet Approval (Graduate Program Only) **Date**

Director of Financial Aid **Date**