Received _____

Southeastern University

Application for Waiver

Employee

(Application must be submitted for each semester.)

Due date to return form to Student Financial Services: ⇨

Fall Semester—Due July 10
Spring Semester—Due December 10
Summer Semester—First day of class

Academic Period: Please check appropriate semester. Only one semester selection per form.

☐ Fall 2011-12 ☐ Spring 2011-12 ☐ Summer 2011-12

NOTE!

The Free Application for Federal Student Aid (FAFSA) ***must*** be completed if you are taking six (6) or more hours.

Graduate Students are not required to file FAFSA unless applying for Federal Student Aid.

Employee's Name: _____ ID#: _____

Position: _____

Department: _____ Department # (**required**): _____

Starting Date of Full-time Employment at Southeastern University: _____ ☐ Faculty ☐ Staff

Signature: _____ Date: _____

Classification: ☐ Senior ☐ Junior ☐ Sophomore ☐ Freshman
☐ Nondegree seeking ☐ Evening/Weekend, Online ☐ Graduate

Classes to be taken:

Course #	Course Description	Credits	Evening/Weekend, Online	Traditional Daytime
_____	_____	_____	☐	☐
_____	_____	_____	☐	☐
_____	_____	_____	☐	☐
_____	_____	_____	☐	☐
_____	_____	_____	☐	☐
_____	_____	_____	☐	☐

Office Use Only

Tuition	$ _____
Student Fee	$ _____
Vehicle Regis Fee	$ _____
Financial Aid –	$ _____
Total Waiver	$ _____

APPROVAL

_____
Department Head Date

_____
Supervising Vice-President Date

_____
Director of Human Resources

_____
Student Financial Services Date

Revised 0511 jl